

**Massachusetts College of Art and Design
Cross-registration Form for MIT Undergraduate Students**

1. Email a copy of this form, along with a brief explanation of why you want to take the class and a copy of the class description, to MIT's Visual Arts Credit Examiner at act@mit.edu. Upon the examiner's approval, you will be notified that your form has been signed and can be picked up in Room E15-212.
2. Obtain the other three required signatures and make two copies of this form. Submit one to the MassArt Registrar's Office, and one to the MIT Student Services Center in Room 11-120. Retain the third copy for your records.
3. You must meet the earlier of MIT's or the MassArt's cross-registration and add/drop/change deadlines. MIT's deadline is Add Date.

The MIT Registrar's Office will assign credit units for MassArt subjects.

Name: _____
 first middle last/family

MIT ID: _____ MIT dept.: _____

Phone: (____) _____ Email: _____

Term:
 Fall _____ (enter year)
 Spring _____ (enter year)

Subject title: _____ Subject #: _____

Obtain the following signatures in the order listed below:

1. _____ Date: _____
 MIT Visual Arts Credit Examiner, Room E15-212

2. _____ Date: _____
 MIT Advisor

3. _____ Date: _____
 MassArt Instructor

4. _____ Date: _____
 MassArt Registrar