

# **HASS Requirement Petition**

Student notified date:

Please review the instructions on page two before completing this form. Submit by email to hassreg@mit.edu. MIT ID: \_\_\_\_\_ Full name: \_\_\_\_\_ first middle last/family Major: \_\_\_\_\_\_ Year (1, 2, 3, or 4): \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_ Academic advisor: \_\_\_\_\_ Room: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_ **Petition type** (Attach syllabus and/or written statement as appropriate). I am petitioning: to receive HASS elective credit for a subject taken through cross-registration at Harvard or Wellesley (include syllabus). to receive HASS elective credit for a HASS graduate subject designated "G" (include syllabus and instructor's signature). for another reason (attach a written statement). **Subject information** Subject Subject title Units (9 units Grade Term and minimum) received number year taken Signatures (required) Student: \_\_\_\_\_ Date: \_\_\_\_\_ Academic advisor: \_\_\_\_\_ Date: \_\_\_\_\_ Graduate subject instructor (if applicable): \_\_\_\_\_\_ Date: \_\_\_\_ Office use only. Do not write below this line. Date submitted: □ Approved□ Not approved Petition review date:

# **Instructions: HASS Requirement Petition**

Use this form if you are an undergraduate wishing to substitute a non-HASS subject for HASS credit. Only subjects taken for a letter grade (not P/D/F) may be petitioned. Subjects must be 9 units or more, except for the 6-unit Latin and Greek subjects noted below.

### **Common petition types**

- Receive HASS credit for subjects taken through cross-registration at Harvard or Wellesley
- Receive HASS credit for a HASS graduate subject designated "G"
- Receive HASS credit for 6-unit Latin and Greek subjects

Please visit <a href="https://registrar.mit.edu/hassreq/substitutions">https://registrar.mit.edu/hassreq/substitutions</a> for information regarding HASS credit for 6-unit performance subjects and 6-unit literature samplings subjects.

## What you need to do

- 1. Contact us at hassreq@mit.edu with questions.
- 2. Complete the HASS Petition.
- 3. Submit your petition with required signatures, syllabi, and supporting statements (if applicable) by email to <a href="mailto:hassreq@mit.edu">hassreq@mit.edu</a>.

### **Deadlines**

- Petitions are accepted on a rolling basis.
- Students are encouraged to submit petitions as soon as possible after they have received a grade for the subjects.
- Seniors in their final term should submit their petition as soon as possible after finalizing their registration for the proposed substitution.

### For more information

Email: hassreg@mit.edu

Web: https://registrar.mit.edu/hassreq/