

## Key Catalog & Schedule Dates, 2023-24

Please note that dates are subject to change. The most up-to-date information will be provided via email or on our website:

- [Academic Calendar](#)
- [Curriculum & schedule planning](#)
- [CoC meeting schedule](#)
- [CoC Guidelines](#)

### Key Catalog Dates, 2023-24

September 15	New and revised IAP, spring, and summer subject proposals due in Subject Proposal Management
September 28	Annual catalog and schedule coordinators meeting
October 26	Annual catalog production meeting
October 26	New catalog cycle initiated in Subject Proposal Management
November 1	New graduate degree programs due in Program Management
December 1	New and revised program changes due in Program Management
December 1	New and revised HASS & CI proposals due in Subject Proposal Management
January 31	Changes to departmental Bulletin pages due
March 15	New and revised fall subject proposals due in Subject Proposal Management
April 24	Final review of catalog department pages begins
May (date TBD)	Review of catalog subject pages

### Key Schedules Dates, 2023-24

September 1	Fall semester student schedules are run
September 14	IAP data entry ends
September 20	Fall final exam data entry closes
September 20	Fall final exam schedule posted
September 22	IAP schedule posted internally
October 5	Spring 2023 classroom data entry closes
October 23	Spring 2023 schedule displayed in UniTime
October 23	Spring 2023 exam data entry opens
January 8	Fall classroom data entry opens
Week of January 15	WTW opens for IAP evaluations
January TBD	Spring semester student schedules are run
Week of February 26	WTW opens for spring term evaluations
March 7	Fall classroom data entry closes

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Red = Academic Calendar  
Black = CoC

Green = Catalog  
Blue = Schedules

### Fall 2023

#### August

Thursday	24	Pre-registration closes (5 PM)
Monday	28	Fall registration opens

#### September

Friday	1	Fall semester student schedules are run
Monday	4	Labor Day holiday
Tuesday	5	Registration Day
Wednesday	6	First day of classes
Friday	8	Registration deadline
Tuesday	12	First CoC meeting of Fall 2023
Thursday	14	IAP data entry ends
Friday	15	IAP, spring, and summer subject proposals due
Friday	15	Last day to add H1 classes
Wednesday	20	Fall final exam data entry closes
Wednesday	20	Fall final exam schedule posted
Friday	22	IAP schedule posted internally
Tuesday	26	CoC meeting
Thursday	28	Annual catalog and schedule coordinators meeting

#### October

Tuesday	3	CoC meeting
Thursday	5	Spring 2024 classroom data entry closes
Friday	6	Add Date
Monday	9	Indigenous Peoples' Day
Week of	16	Half-term (H1) subjects final exam period
Tuesday	17	CoC meeting
Monday	23	Spring 2024 schedule displayed in UniTime
Monday	23	Spring 2024 exam data entry opens
Thursday	26	Annual catalog production meeting
Thursday	26	New catalog cycle initiated in Subject Proposal Management
Tuesday	31	CoC meeting

**November**

Wednesday	1	New graduate degree programs due in Program Management
Friday	3	Last day to add H2 subjects
Friday	10	Veterans Day
Tuesday	14	CoC meeting
Wednesday	22	Drop Date
Thursday	23	Thanksgiving
Friday	24	Institute holiday
Tuesday	28	Last CoC meeting of Fall 2023
Wednesday	29	Last day to drop H2 subjects

**December**

Friday	1	Pre-registration for IAP and spring opens
Friday	1	Program changes due in Program Management
Friday	1	HASS & CI proposals due in Subject Proposal Management
Wednesday	13	Last day of classes
Week of	18	Final exams

**Spring 2024**
**January**

Monday	8	IAP begins
Monday	8	IAP and spring pre-registration deadlines
Monday	8	Fall classroom data entry opens
Week of	15	WTW opens for IAP evaluations
Tuesdays and Thursdays in IAP		CoC meetings
Week of	29	Registration Week
Wednesday	31	Changes to departmental Bulletin pages due
Date TBD		Spring semester student schedules are run

**February**

Friday	2	Last day of IAP
Monday	5	First day of spring classes
Tuesday	13	First CoC meeting of Spring 2024
Monday	19	Presidents' Day
Tuesday	20	CoC meeting
Week of	26	WTW opens for spring term evaluations

**March**

Tuesday	5	CoC meeting
Thursday	7	Fall classroom data entry closes
Friday	8	Add Date
Friday	15	Fall subject proposals due in Subject Proposal Management

Week of	18	H3 final exam week
Tuesday	19	CoC meeting

**April**

Tuesday	2	CoC meeting
Monday	15	Patriots' Day
Tuesday	16	CoC meeting
Wednesday	24	Final review of catalog department pages begins
Tuesday	23	Drop Date
Tuesday	30	Final CoC meeting of AY23-24

**May**

Date TBD		Review of catalog subject pages
Wednesday	1	Pre-registration for summer and fall opens
Tuesday	14	Last day of spring classes
Friday	17	Final exams begin
Week of	20	Final exams
Monday	27	Memorial Day
Wednesday	29	Commencement activities
Thursday	30	Commencement activities
Thursday	30	Summer pre-registration deadline
Friday	31	Commencement activities