



2025-2026 Education Innovation Funds Application Guidelines

Call for proposals

The Education Innovation Funds for Teaching and Learning (formerly Alumni Class Funds) support projects for undergraduate education that promote excellence and improve teaching and learning at MIT. The Funds are especially interested in proposals that:

- make a novel or creative contribution to MIT's educational excellence,
- test ideas about effective education including ways in which innovative pedagogies can facilitate learning and teaching within the MIT residential educational system,
- demonstrate the special and specific value of a residentially based education, or
- improve student-faculty engagement and/or student self-efficacy.

Information on current and past projects is available on [our website](#).

Deadline

Proposals for projects during the 2025-2026 academic year are due by **Friday, February 28, 2025**, to eifunds@mit.edu. Awards will be announced in the spring.

Who can apply

- MIT faculty and teaching staff may apply.
- Student proposals are considered but only with the support of a supervising faculty sponsor and appropriate department head.
- Projects can come from any discipline as well as collaborations among disciplines.

Grant size and use

- Funds are available for use from July 2025 through June 2026.
- Normally, grants range from \$10,000 and \$50,000. Though unusual, larger awards may be considered for special projects. Regardless of the amount requested, costs must be substantiated in your budget and grants are to be used during the stated funding period.
- Your request **may include** faculty summer salary and EB, UROPs, materials/books, and some equipment.
- Funding is **not typically approved** for overhead, teaching release, conference or travel expenses, graduate student tuition, honoraria, guest travel or lodging, or RA positions.
- Projects that utilize funding from departments or other sources are highly encouraged and looked favorably upon by the selection committee.

Assessment

A complete proposal includes an assessment plan, and we encourage you to review the resources on the [MIT Teaching + Learning Lab \(TLL\) website](#). If you are planning to enlist TLL services, please include this cost in your budget.

How to apply

Only proposals including all of the following elements will be accepted. Your proposal must be submitted by email to eifunds@mit.edu by **Friday, February 28, 2025**.

1. A **cover sheet** (available on the [Education Innovation Funds website](#))
2. A **proposal narrative** (3-6 pages) that includes:
 - a. A detailed description of the project that is understandable to people in other fields.
 - b. A description of your educational objectives with answers to the following questions:
 - How will the project enhance your teaching?
 - How will it improve students' experiences in the classroom?
 - What is the potential impact of the project at MIT? Estimate number of students served now and in the future.
 - c. Description of resources and staffing needed.
 - d. An assessment plan including a description of how you will reflect upon the efficacy of your educational innovation.
3. A **project budget** using the template available on the [EIF website](#), and including
 - a. a detailed breakdown of costs for materials and staffing,
 - b. cost of TLL assessment services, if applicable,
 - c. other funding sources such as support from your department or school, and
 - d. a narrative explaining how you arrived at these specific costs.
4. **Letter(s) of support** from the relevant department, program, or section head(s). Letters should address financial support from the department, how the project fits into the departmental curriculum, and plans to sustain the project after support from the Education Innovation Funds ends.
5. **Updates on projects** previously funded by Education Innovation Funds (Alumni Class Funds), if applicable.
 - a. If you received previous funding for a related project, include an update on the efforts to date and clearly describe the new innovation for the next phase of that project for which you seek funding.
 - b. If you received previous funding for an unrelated project, briefly describe your project and the outcomes as they relate to teaching and learning and submit any outstanding final reports.

Final reports

Grant recipients are required to submit a **final report by Monday, August 3, 2026**, and relevant details will be made available to the MIT community. Failure to do so may impact committee decisions on future funding.

Questions?

Information on current and past projects is available on our [website](#). Please contact eifunds@mit.edu or Assistant Dean Genevieve Filiault at filiault@mit.edu with questions.